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Cabinet Member for Public Services

22<sup>nd</sup> February 2016

**Name of Cabinet Member:**

Cabinet Member for Public Services - Councillor Lancaster

**Director Approving Submission of the report:**

Executive Director, Place

**Ward(s) affected:**

All

**Title:**

Civil Parking Enforcement – Annual Report 2014 / 2015

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**Is this a key decision?**

No

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**Executive Summary:**

This report seeks approval for the Civil Parking Enforcement Annual Report 2014 / 2015 which is included as appendix 1 to this Cabinet Member Report.

**Recommendations:**

The Cabinet Member for Public Services is recommended to:

1. To approve the Civil Parking Enforcement Annual Report 2014/15 (included as appendix 1 to this Cabinet Member report).

**List of Appendices included:**

Civil Parking Enforcement Annual Report to the Department for Transport 2014/2015

**Other useful background papers:**

None

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report title:  
Civil Parking Enforcement – Annual Report 2014 / 2015**

**1. Context (or background)**

- 1.1 Coventry City Council became a Decriminalised Parking Enforcement (DPE) Authority in April 2005 under legislation contained in the Road Traffic Act 1991. Subsequently, in 2008, the relevant parts of the Road Traffic Act 1991 were replaced by Part 6 of the Traffic Management Act 2004, which introduced new arrangements for 'Civil Parking Enforcement' (CPE).
- 1.2 At that point the Department for Transport (DfT) made it a requirement for parking enforcement authorities to issue an annual report detailing certain financial, statistical and other information relating to parking enforcement performance. The information is required to be placed in the public domain to ensure transparency and accountability.
- 1.3 Regular and consistent reporting of CPE matters helps to keep the public abreast of performance and to understand what improvements are planned or are happening. It also provides a framework through which performance can be benchmarked with other authorities. The Annual Report is an opportunity for the local authority to outline its plans and the initiatives it will use to help deliver improvements.

**2. Options considered and recommended proposal**

- 2.1 Following Cabinet Member approval, it is proposed to submit the report to the Secretary of State for Transport and other key stakeholders. Copies will also be made available via the Council's website.
- 2.2 It is proposed to produce and make available a report on an annual basis in the October following the end of the financial year to which it relates.

**3. Results of consultation undertaken**

- 3.1 None

**4. Timetable for implementing this decision**

- 4.1 Subject to approval, the annual report for 2014/15 will be published by the end of March 2016

**5. Comments from Executive Director, Resources**

- 5.1 Financial implications  
Under Section 55 of the Road Traffic Regulation Act 1984, as amended by the Traffic Management Act 2004, parking enforcement authorities are required to keep an account of all on-street parking income and expenditure in relation to their functions as an enforcement authority. An accurate financial summary of on-street parking income and expenditure for the previous financial year is contained within the 2014/15 Annual Report.
- 5.2 Legal implications  
Section 55 of the Road Traffic Regulation Act 1984 (as amended) requires each enforcement authority to maintain a separate parking account. In addition, DfT guidance issued under the Traffic Management Act 2004 requires each authority to prepare and publish an annual civil parking enforcement report which must include financial information from the parking account.

## **6. Other implications**

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

The enforcement of parking restrictions contributes to the expeditious movement of traffic on the road network which improves the accessibility and reliability of public transport and other public services.

### **6.2 How is risk being managed?**

None

### **6.3 What is the impact on the organisation?**

There is a potential for negative reputational damage to the Council if the Council does not effectively tackle the issues of illegal and unsafe parking. Equally, there is likely to be a negative reputational impact to the Council if the correct procedures are not followed.

### **6.4 Equalities / EIA**

There are no negative impacts or adverse impacts on any particular groups as a result of parking enforcement. Civil Parking Enforcement has a positive impact of keeping traffic moving and removing obstructive parking which is to the detriment of pedestrians and the most vulnerable members of the community.

### **6.5 Implications for (or impact on) the environment**

None

### **6.6 Implications for partner organisations?**

The civil enforcement of on-street parking restrictions encourages motorists not to break the law by parking illegally. It also reduces the need for Police resources to deal with these offences, thereby enabling the Police to devote greater attention to tackling higher level crime and disorder.

It also has a positive impact on other key stakeholder such as public transport operators by deterring and reducing illegal parking at bus stops, thereby contributing towards public transport accessibility and reliability.

#### **Report author(s):**

Paul Bowman

#### **Name and job title:**

Paul Bowman, Team Manager (Parking Services)

#### **Directorate:**

Place

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Enquiries should be directed to the above person.

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Karen Seager	Head of Traffic and Transportation	Place	9/2/16	9/2/16
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Julie Fairbrother	Corporate Communications	Resources	9/2/16	11/2/16
Councillor Rachel Lancaster	Cabinet Member for Public Services			

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## **Appendices**

Appendix 1 – Civil Parking Enforcement Annual Report (April 2014 to March 2015)